

Factsheet for Andalusia

1. Contact

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2. Approach

Cooperation included in LDS Yes No

Competitive call for proposals Yes No

- If yes:

Frequency: Most likely, one call within the whole framework

System for submitting applications: Projects defined under the LDS.

Mixed Yes No

- If yes, please describe:

3. Eligible costs

Productive Non-productive

List:

Positive Negative Both

Please describe:

Positive list

- Costs of cooperation projects: those that are unquestionably linked to the supported project and to the requirements set out in the LDS. In all cases, eligibility rules established at national level (Article 65(1) of Regulation (EU) No 1303/2013) and applicable horizontal rules (Regulation (EU) No 1303/2013 and Regulation (EU) No 1305/2013) shall be observed.

Negative list

Costs included in Article 69.3 of Regulation (EU) No 1303/2013 of the European Parliament and of the Council of 17 December 2013 shall not be eligible.

The following costs shall not be eligible either:

- Those that are not unquestionably linked to the project or that are not strictly required under the objective of the support provided.
- Those related to formal hospitalities, remuneration of the members of the decision-making bodies for their posts or their attendance at meetings and representation of the rural development group (LAG), with some exceptions.
- Those paid in cash, except for those that can only be paid by this method of payment and up to a maximum of EUR 200.
- Contributions in kind and depreciation costs.
- Value added tax except when it is not recoverable and any levy, debt interest, charge, penalty payment or administrative or criminal sanction.
- Costs from legal proceedings or expenses of a similar nature.
- Life, accident or civil liability insurance for the rural development group workers.
- Extra wage income not included in the contribution base for Social Security nor extra wages from which a portion related to personal income tax is withheld whether it is included in the applicable collective agreements or not.
- General expenditure and recurrent operating expenditure of the RDG (LAG), included in Article 5.3(a) of the Order of 9 August 2013.
- Personnel expenses exceeding 40% of the project's eligible costs unless a higher amount is reasonably requested and approved in the granting resolution.
- Salaries, subsistence allowances, journeys of the RDG (LAG) personnel or any other expense or part of it subsidised according to submeasure 19.4 of the Rural Development Programme (RDP) for Andalusia 2014-2020.

4. Projects' beneficiaries and partners

Beneficiaries: Andalusia LAG

Partners: Other LAGs. A group of local public and private partners in a rural or non-rural territory that is implementing a Local Development Strategy within or outside the European Union.

5. Rate of support

100% of total eligible costs.

6. Total budget for cooperation and per group

Total budget: € 6 800 000 approximately.

Budget for each group: € 130 000 approximately.

7. Projects' subjects

Has a list of subjects been defined in which RDGs (LAGs) should work in cooperation?

Yes No

- If yes, which ones?

8. Selection of projects (role of GDR (LAG) and role of MA)

Circular letter on cooperation

Yes No

- If yes, which?
- If no (following table)

Process for selection of projects

Role of **LAG**:

- In order to carry out a cooperation project, the LAG must submit an application for aid, following a call for applications, which will be processed and granted on a non-competitive basis, without requiring comparison or ranking of applications.

Role of **MA**:

- The activities involved in processing the application shall include the confirmation of the project's suitability to the RDG's LDS and to the Rural Development Programme of Andalusia 2014-2020, as well as the issuance of the relevant eligibility report. In the eligibility report, the project's suitability to the Rural Development Programme and its compliance with administrative controls shall be verified.
- A collegiate body will make the provisional proposal for granting support and the head person responsible in the General Management (Dirección General) with authority in Rural Development shall dictate the granting resolution by proxy.

9. Preparatory support

Is preparatory support included? Yes No

If yes:

- a) Aim of the support: The aim of the support shall be to design and prepare the cooperation project. The rate of the support shall be up to 15% of the project's total cost.
- b) Beneficiaries: LAG
- c) Eligibility criteria: Covering the expenses incurred in designing and preparing the cooperation project, provided the LAG is able to demonstrate that they are envisaging the implementation of a concrete project.
- d) Eligible actions: Expenses incurred to design and prepare the cooperation project.
- e) Eligible costs: Costs related to the design of the cooperation project, provided the LAG is able to demonstrate that they are envisaging the implementation of a concrete project.
The eligible costs for technical support shall be described in the governing regulations. In principle, they are the same as for cooperation activities as long as

they are unquestionably related to the aim of the support (i.e. preparation of the cooperation project), are strictly required and are carried out within the time period set out in the granting resolution.

f) Non-eligible costs:

Costs included in Article 69(3) of Regulation (EU) No 1303/2013 of the European Parliament and of the Council of 17 December 2013 shall not be eligible.

Factsheet for Aragon

1. Contact

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2. Approach

Cooperation included in LDS Yes No

Competitive call for proposals Yes No

- If yes:

Frequency: Permanent, 12 months

System for submitting applications:

Open all year. Two proceedings for submitting applications; one in May and another in October.

Mixed Yes No

- If yes, please describe:

3. Eligible costs

Productive

Non-productive

List:

Positive Negative Both

Please
describe:

Positive list

- Organizational actions, attendance at meetings, preliminary analysis, writing drafts, preliminary projects and cooperation projects.
- Searching for participating partners and creating and maintaining an *ad hoc* tool.
- Promotion of external collaboration, including universities, NGOs, etc., to provide their knowledge, experience, technical resources, etc. for cooperation among rural territories.
- Specific training programmes in cooperation: teacher training, training for entrepreneurs and social representatives interested in cooperation, training for project coordinators and providing assistance to coordinating groups with tasks inherent in their role.
- Collection and dissemination of good cooperation practices.
- Travel and accommodation expenditure for attendance at meetings and liaison to specify and implement the project.
- Accounting, legal and tax advice.
- Interpretation and translation expenditure.
- Audiovisual, promotional and remote assistance materials.
- Temporary hiring of expert personnel and/or partial and temporary allocation of wages expenditure for the technical staff of the existing groups in the participating territories.
- Employer's contribution to Social Security related to wages expenditure from the previous paragraph.
- Bank guarantee expenditure.
- Expenditure related to the signing of the cooperation agreement and/or the establishment of the common legal structure.
- Feasibility studies, monitoring and control, and technical or professional projects.

Negative list

- Expenditure related to investments in movable and immovable property, including its improvement, maintenance and restoration.

Non-recoverable VAT and any levy, interest, charge, penalty, legal proceedings expenditure or other expenses of a similar nature.

- General and operating expenditure of participating groups that is not related with the cooperation project.
- Purchase of vehicles.
- Leasing and renting as forms of finance.
- Notarial and registration costs, as well as costs of expert opinions required to carry out the project.
- Expenditure related to formal hospitalities, compensation for attendance at meetings of the decision-making bodies of the Group and remuneration for their positions.
- Expenditure related to personnel not belonging to the Group, except for interns, trainees and personnel from other entities collaborating in the project, and in particular those related to the person in charge of administration and finance.
- Any kind of expense paid in cash for an amount exceeding EUR 200.
- Expenditure on legal proceedings.
- Expenditure related to Groups and collaborating entities from other regions.
- Cost of depreciation of assets that may be registered in the inventory.
- Any other expense not related to the launching or implementation of the cooperation project.

4. Projects' beneficiaries and partners

Beneficiaries: LAG

Partners: LAG, Network for Rural Development of Aragon, and private and public sponsors

5. Rate of support

The rate of project support shall be 80% of the eligible investment.

6. Total budget for cooperation and per group

Total budget: EUR 3 254 221.25

Budget for each group: EUR 162 711.06 approximately

7. Projects' subjects

Has a list of subjects been defined in which the LAGs should work in cooperation?

Yes No

- If yes, which ones?

8. Selection of projects (role of LAG and role of MA)

Circular letter on cooperation

Yes No

- If yes, which?
- If no (following table)

Process for selection of projects

Role of **LAG**:

LEADER cooperation is optional. Cooperation projects shall be selected by LAGs.

Their role will include:

- Searching for partners when there is a potential cooperation project.
- Ensuring the consistency of the project with the participatory LDS when selecting operations, prioritizing them based on their contribution to the achievement of the strategy's objectives and targets.
- Submitting the application to the Managing Authority, if the call for proposals is open.
- Projects previously approved by the Managing Authority of the coordinating LAG shall be forwarded to the participating LAGs, which in turn shall apply for approval from their respective MA.

Role of **MA**:

- Responsible for approving applications from LAGs.
- In cases where the Aragon LAG is a partner and not a beneficiary, they shall assess and approve the portion of the project belonging to the LAG of their autonomous region.
- Confirming that the cooperation project proposed is included in the LDS.
- Confirming budgetary feasibility.

9. Preparatory support

Is preparatory support included? Yes No

- If yes:

- a) Aim of the support: To help draw up cooperation projects.

- b) Beneficiaries: LAG.

- c) Eligibility criteria: They must be carried out between the date of publication of the call for proposals and the project submission date. They cannot exceed 30% of the project's total cost.

- d) Eligible actions: Expenses related to searching for partners, studies.

- e) Eligible costs: Those set out in the call for proposals, which is launched every 12 months.

- f) Non-eligible costs: Same as for eligible costs.

Factsheet for Asturias

1. Contact

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2. Approach

Cooperation included in LDS Yes No

Competitive call for proposals Yes No

- If yes:

Frequency: The first call for proposals will be published shortly.

System for submitting applications:

Mixed Yes No

- If yes, please describe:

3. Eligible costs

Productive projects Non-productive

List:

Positive Negative Both

Please,
describe:

Positive list

- Studies, conferences, publications, websites, technical support, expenses of personnel specifically hired for the cooperation project, journeys and subsistence allowances related to the cooperation project.

Negative list

- Regular operating costs will not be eligible.
- Cooperation projects that have been materially concluded or totally implemented before the submission of the support application will not be eligible, even if beneficiaries have made all the relevant payments.
- Only expenses relative to actions or investments that have not been started or concluded before submitting the application for support will be eligible.

4. Projects' beneficiaries and partners

Beneficiaries: Asturias Local Action Groups

Partners: In addition to LAGs and regional social agents, other rural development groups outside the autonomous region of Asturias (Principado de Asturias) may participate, but they cannot be beneficiaries of this support.

5. Rate of support

100% of eligible investment (eligible costs)

6. Total budget for cooperation and per group

Total budget: EUR 625 000.00

Budget for each group: EUR 56 818.18 approximately

7. Projects' subjects

Has a list of subjects been defined in which the LAGs should work in cooperation?

Yes No

- If yes, which ones?

8. Selection of projects (role of LAG and role of MA)

Circular letter on cooperation

Yes No

- If yes, which?

- If no (following table)

Process for selection of projects

Role of **LAG**:

Responsible for submitting the cooperation projects selected on a participatory non-discriminatory, transparent procedure using objective criteria.

Role of **MA**:

- Once the applications are received, the body responsible for the process shall review and verify that they have been appropriately completed and documented. If, after such revision, the applications are incomplete and/or incorrect, the applicant will be required to remedy the problem within a maximum period of 10 days, which cannot be extended.
- The list of applications rejected for which the support is denied because they do not meet the requirements and/or conditions established in the application rules, shall be included as an annex to the decision proposal.
- Once all files have been reviewed and completed, they shall be forwarded, together with the applications, to the relevant Evaluation Committee (*Comisión de Valoración*) for evaluation and approval.

9. Preparatory support

Is preparatory support included?

Yes No

- If yes:
 - a) Aim of the support:
 - b) Beneficiaries:
 - c) Eligibility criteria:

- d) Eligible actions
- e) Eligible costs:
- f) Non-eligible costs:

Factsheet for the Balearic Islands

1. Contact

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2. Approach

Cooperation included in LDS Yes No

Competitive call for proposals Yes No

- If yes:

Frequency:

System for submitting applications:

Mixed Yes No

- If yes, please describe:

The RDP foresees that projects may be approved through a call for proposals for support or through individual or direct aid and that the period for submitting projects is permanent.

We apply the procedure of direct aid for the groups' applications up to the RDP's budget threshold.

3. Eligible costs

Productive projects

Non-productive

List:

Positive Negative Both

Please
describe:

Positive list

- Costs of projects within a Member State (inter-territorial cooperation) or cooperation projects among territories in several Member States or together with territories in third countries (transnational cooperation).

Within these categories, costs related to the following activities are considered eligible:

- Expenses related to personnel (both their own and hired *ad hoc*) up to a limit of 40% of the cooperation project's budget.
- Organizational actions, attendance at meetings, preliminary analyses, preparation of the cooperation projects finally approved.
- Searching for participating partners and creating and maintaining an *ad hoc* tool.
- Promotion of external collaboration, including universities, NGOs, etc., to provide their knowledge, experience, technical resources, etc. for cooperation among rural territories.
- Collection and dissemination of good cooperation practices.
- Expenses related to journeys and accommodation for meetings and liaison to define and implement the project up to a limit of 10% of the cooperation project's budget.
- Accounting, legal and tax advice.
- Interpretation and translation expenditure.
- Audiovisual, promotional and remote assistance materials.
- Expenditure related to the signing of the cooperation agreement and/or the establishment of the common legal structure.
- Feasibility studies, monitoring and control, and technical or professional projects.
- Maximum eligible payments for staff hired by the LAG shall be set out in the call for proposals for selecting the LAG or the collaboration agreement to be signed.

4. Projects' beneficiaries and partners

Beneficiaries: Groups selected in the Balearic Islands.

Partners: Not regulated

5. Rate of support

80% of eligible costs.

6. Total budget for cooperation and per group

Total budget: EUR 100 000

Budget for each group: EUR 100 000

7. Projects' subjects

Has a list of subjects been defined in which the LAGs should work in cooperation?

Yes No

- If yes, which ones?

8. Selection of projects (role of LAG and role of MA)

Circular letter on cooperation

Yes No

- If yes, which?

Currently at approval phase.

- If no (following table)

Process for selection of projects

Role of **LAG**:

Applying for support for the cooperation project at any time.

Role of **MA**:

Granting support and paying for the aid.

9. Preparatory support

Is preparatory support included?

Yes No

- If yes:

- | | |
|--------------------------|---|
| a) Aim of the support: | To cover the expenses related to the technical preparation of the inter-territorial or transnational cooperation project. |
| b) Beneficiaries: | Selected groups |
| c) Eligibility criteria: | |
| d) Eligible actions | Technical support expenditure |
| e) Eligible costs: | Those resulting from the technical preparation of the inter-territorial or transnational cooperation project. |
| f) Non-eligible costs: | Not specified |

Factsheet for Cantabria

1. Contact

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2. Approach

Cooperation included in LDS Yes No

Competitive call for proposals Yes No

Note: There would only be calls if there is a new provision of credit. If there were a new provision of credit, for example from the Ministry of Agriculture, annual calls for proposals for interregional and international cooperation support would be launched. If the funds included in the LDS for cooperation have previously been depleted, the inclusion of intraregional cooperation would be considered for inclusion in said calls.

- If yes:

Frequency:

System for submitting applications:

Mixed Yes No

- If yes, please describe:

3. Eligible costs

Productive

Non-productive

List:

Positive Negative Both

Please,
describe:

The governing regulation of the LEADER programme in Cantabria, specifies the types of expenses and investments acceptable for non-productive projects, including cooperation, and non-eligible expenses, in general.

Positive and negative list

- All non-productive operations' expenses accepted for implementation by LAGs within the LEADER programme. When cooperation actions involve permanence, the corresponding commitment to maintenance of the assets subject to the investment during this permanence must be assured.

4. Projects' beneficiaries and partners

Beneficiaries: LAGs selected according to Order MED/48/2015, of 14 October.

Partners: Other LAGs

A group of local public and private partners in a rural territory that is implementing a local development strategy within or outside the European Union.

A group of local public and private partners in a non-rural territory that is implementing a local development strategy within or outside the European Union.

5. Rate of support

100% of eligible expenditure.

6. Total budget for cooperation and per group

Total budget: EUR 554 000

Budget for each group: EUR 110 800, approximately

7. Projects' subjects

Has a list of subjects been defined in which LAGs should work in cooperation?

Yes No

- If yes, which ones?

8. Selection of projects (role of LAG and role of MA)

Circular letter on cooperation

Yes No

- If yes, which?
- If no (following table)

Process for selection of projects

Role of **LAG**:

- LEADER cooperation is optional. Cooperation projects shall be selected by LAGs, who shall include and introduce them to the participatory LDS according to the following procedural guidelines:
 - LAGs that aim to carry out a cooperation project as coordinators must search for participating partners, according to Article 44(2) of Regulation (EU) No 1305/2013 and prepare an application that includes at least the following: project description, objectives, previous actions, execution time, estimated budget and project financing. The application thus completed must be sent to the Managing Authority for prior approval.
 - Projects previously approved by the Managing Authority of the coordinating LAG, shall be forwarded to the participating LAGs, which in turn shall apply for approval from their respective MAs.

Role of **MA**:

- Prior approval of LAG application, both when the LAG acts as coordinator and when it is a participant.
- Confirmation of the inclusion of the proposed project's subject matter in the LAG's participatory LDS.
- Confirmation of budget availability within this measure.
- Verification checks.

9. Preparatory support

Is preparatory support included?

Yes No

- If yes:

- a) Aim of the support: Preparatory technical support for inter-territorial and transnational cooperation projects.
- b) Beneficiaries:
- Local Action Groups
- c) Eligibility criteria:
- \leq 5% project budget (including preparatory support).
 - Carrying out activities or investments of public interest that are not an economic activity in themselves or contribute to an economic activity.
 - LAGs must be able to demonstrate that they are envisaging the implementation of a concrete project.
- d) Eligible actions: Only the studies required to define the cooperation intended for implementation are included.
- e) Eligible costs: These are restricted to the studies required to define the cooperation intended for implementation.
- f) Non-eligible costs:

Factsheet for Castile – La Mancha

1. Contact

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2. Approach

Cooperation included in LDS Yes No

Competitive call for proposals Yes No
- If yes:

Frequency:

System for submitting applications:

Mixed Yes No

- If yes, please describe:

3. Eligible costs

Productive

Non-productive

List:

Positive Negative Both

Please
describe:

Positive list

Expenditure directly related to the activity carried out, provided the general criteria included in the Procedure Manual for processing support applications of Measure 19 of RDP 14/20 of Castile La Mancha are met.

In any case, the following expenses are considered eligible within common expenditure in any of the project types: Travel, accommodation, meals, interpreting fees, consultancy services, translation, telecommunications and/or postal services, renting of premises for meetings and events, and common expenses related to joint publications and websites.

Negative list

- Acquisition of land, real estate and second-hand or replacement machinery and equipment.
- General expenditure deriving from the groups' operations.
- Purchase of vehicles.
- Acquisition of mobile assets under 5 years of age.
- Recreational equipment (cinema hall, television, digital cameras, parks, coffee shop, tennis court, etc.)
- Embellishment work.
- Restoration and maintenance expenses, as well as replacement of old equipment and machinery that does not provide technological improvements.
- Those included in Article 31, points 7, 8 and 9 of the General Law on Subsidies 38/2003, of 17 November, except for the costs of accounting, legal and tax advice and the costs of executing the cooperation agreement, which will be eligible for support.
- Expenditure previous to the affidavit of non-commencement. Nevertheless, costs resulting from the drafting of the project subject to the support application, such as planner's fees, shall be considered eligible even if they have been justified before the date when the application or the affidavit of non-commencement was submitted.

4. Projects' beneficiaries and partners

Beneficiaries: Castile-La Mancha LAG

Partners: a) A group of local public and private partners in a rural territory that is implementing a Local Development Strategy within or outside the European Union.
b) A group of local public and private partners in a non-rural territory that is implementing a Local Development Strategy.

5. Rate of support

100% of eligible expenditure.

6. Total budget for cooperation and per group

Total budget: EUR 2 613 501.11

Budget for each group: EUR 90 120.73 approximately.

7. Projects' subjects

Has a list of subjects been defined in which the LAGs should work in cooperation?

Yes No

- If yes, which ones?

8. Selection of projects (role of LAG and role of MA)

Circular letter on cooperation

Yes No

- If yes, which?

- If no (following table)

Process for selection of projects

Role of **LAG**:

- Fostering local agents' capacities for developing and carrying out operations, while also improving their capacities in terms of project management.
- Ensuring the project is consistent with the participatory local development strategy when selecting cooperation operations, prioritizing them based on their contribution to the achievement of the strategy's objectives and goals.
- Selecting the operations and submitting proposals to the body responsible for the final confirmation of eligibility before approval.

Monitoring the implementation of the participatory local development strategy and the operations supported, and carrying out specific evaluation activities related to the previously defined cooperation strategy.

Role of **MA**:

The authority with competences in Rural Development (*Dirección General de Desarrollo Rural*) has the following responsibilities:

- Issuance of eligibility report on cooperation implementation projects.
- Deciding on the procedure related to the loss of entitlement to payment and recommencement of these cases.
- Settling the payments to LAGs.
- Deciding on the optional administrative reconsideration appeals lodged.

The Rural Development Service (*Servicio de Desarrollo Rural*) has the following responsibilities:

- Submitting the eligibility report on the cooperation projects.
- Initiating the procedures of loss of entitlement to payment for cooperation projects.
- Submitting the decision on the procedure of loss of entitlement to payment and recommencement of these files.
- Issuance of technical reports related to the appeals to a higher authority and optional administrative reconsideration appeals submitted by interested parties.
- Performing quality checks and accompanying the LAGs in their controls, when applicable.
- Administrative control of cooperation cases.

The regional regulating authorities with competences in rural development (*Direcciones Provinciales de la Consejería de Agricultura, Medio Ambiente y Desarrollo Rural*) have the following responsibilities:

- Performing controls in the field and afterwards.
- Proposing the beginning of the procedures of loss of entitlement to payment, and recommencement of cooperation files.
- Proposing the payment of support to LAGs.

9. Preparatory support

Is preparatory support included? Yes No

- If yes:

- a) Aim of the support: To search for participating partners, draft the project report and the cooperation agreement.
- b) Beneficiaries: LAG
- c) Eligibility criteria: LAGs shall propose their preparatory support projects according to the provisions of their local development strategy, with their eligibility being assessed by the *Consejería de Agricultura, Medio Ambiente y Desarrollo Rural* according to their suitability to the RDP and to the conditions set out for this kind of project.
- d) Eligible actions: Meetings, attendance at events, feasibility study for the cooperation project.
- e) Eligible costs: Expenses related to travel and accommodation for attendance at meetings and liaison to specify and implement the project; accounting, legal and tax advice;

feasibility studies; monitoring and control; technical or professional projects; and personnel working exclusively on the projects.

f) Non-eligible costs:

These are not defined in the RDP, but have been defined in the Procedure Manual for processing support applications of Measure 19 of RDP 14/20 of Castile La Mancha.

The non-eligible expenses listed are similar to those included in the negative list of section 3 of this factsheet.

Castile and León Factsheet

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2. Approach

Cooperation included in LDS Yes No

Competitive call for proposals Yes No

- If yes:

Frequency:

System for submitting applications:

Mixed Yes No

- If yes, please describe:

3. Eligible costs

Productive Non-productive

List:

Positive Negative Both

Please describe:

Positive list

Costs related to the technical preparation and implementation of the project are considered eligible. Depending on the nature of the project and the actions included in it, the following investments and expenses are considered eligible:

- Construction, acquisition and restoration of properties.
- Acquisition and restoration of land.
- New machinery, facilities, tools and furniture.
- Equipment related to the activity to be performed.
- General costs up to 12% of total eligible investment.
- Studies and publications about productive sectors or the area in general.
- Inventory, restoration, protection, renovation and evaluation of natural, architectonic and ethnographic resources, etc.
- Promotional activities, fairs, etc. related to the territory or the productive sectors.
- Market research.
- Eligible costs required for preparing, operating, managing and evaluating the actions related to professional training, orientation and advice.

4. Projects' beneficiaries and partners

Beneficiaries: LAGs with territorial scope within Castile and León that have been selected by the government of Castile and León (*Junta de Castilla y Leon*) to implement their LDS.

Partners: Local entities, associations, foundations and any other legal entity that may contribute in any way to the cooperation project.

5. Rate of support

100% of operation's justified expenditure.

6. Total budget for cooperation and per group

Total budget: EUR 4 000 000.00

Budget for each group: EUR 90 909.10 approximately.

7. Projects' subjects

Has a list of subjects been defined in which the LAGs should work in cooperation?

Yes No

- If yes, which ones?

8. Selection of projects (role of LAG and role of MA)

Circular letter on cooperation

Yes No

- If yes, which?

There is no circular letter on inter-territorial cooperation yet. The only existing document is the Procedure for Coordination among MAs for the Approval of Inter-territorial LEADER cooperation projects, submeasure 19.3 of 26 April 2017.

At the moment, version 2 of the LEADER Procedure Manual for Castile and León, which includes inter-territorial cooperation and other matters, is in the process of being approved. Once approved it shall be forwarded to the LAGs in Castile and León.

- If no (following table)

Process for selection of projects

Role of **LAG**:

- Searching for partners.
- Liaison with the government.
- Implementing the project.
- Justifying expenditure.

Role of **MA**:

- Convening government officials.

- The government administration is responsible for administrative control.
- The government administration decides on the allocation.

9. Preparatory support

Is preparatory support included?

Yes

No

- If yes:

- a) Aim of the support:
- b) Beneficiaries:
- c) Eligibility criteria:
- d) Eligible actions
- e) Eligible costs:
- f) Non-eligible costs:

Factsheet for Catalonia

1. Contact

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2. Approach

Cooperation included in LDS Yes No

Competitive call for proposals Yes No

- If yes:

Frequency: Annual call for proposals launched in the first two weeks of September. The call for proposals is open for 45 days.

System for submitting applications: The period for submitting applications is limited, so that there can be a competitive process. Applications can be submitted between calls, but they shall be considered for preparatory expenditure.

Mixed Yes No

- If yes, describe:

3. Eligible costs

Productive projects Non-productive

List:

Positive Negative Both

Please describe:

Positive list

Expenditure related to joint actions, existing operating common structures, and the required preparatory technical support. Promotion/coordination among partners may be eligible in all areas related to cooperation.

4. Projects' beneficiaries and partners

Beneficiaries: Catalonia LAG

Partners: Private and public

5. Rate of support

100% of eligible costs in cooperation between groups

6. Total budget for cooperation and per group

Total budget: EUR 7 000 000

Budget for each group: EUR 538 461.54

7. Projects' subjects

Has a list of subjects been defined in which the LAGs should work in cooperation?

Yes No

- If yes, which ones?

8. Selection of projects (role of LAG and role of MA)

Circular letter on cooperation

Yes No

- If yes, which?
- If no (following table)

Process for selection of projects

Role of **LAG**:

The coordinating LAGs submit the cooperation project within the deadline set out in the call for proposals. In order to facilitate cooperation with LAGs outside of Catalonia, LAGs can submit applications for preparatory support between calls.

Role of **MA**:

They launch the cooperation measure on a competitive basis and select and approve the projects submitted by the groups.

9. Preparatory support

Is preparatory support included?

Yes No

- If yes:

- | | |
|--------------------------|--|
| a) Aim of the support: | Searching for partners, studies, or costs related to animation and promotion. Preparatory support cannot exceed 30% of the project's total cost. |
| b) Beneficiaries: | LAG |
| c) Eligibility criteria: | The project must relate to the participating groups' LDS. |
| d) Eligible actions: | |
| e) Eligible costs: | All costs are eligible except for those described as non-eligible. |
| f) Non-eligible costs: | <ul style="list-style-type: none">• Expenditure related to investments in mobile and immobile assets, as well as their improvement, maintenance and repair.• Any tax , tribute, levy, fee, charge, interest, penalty payment or administrative or criminal sanction, etc• Participating LAGs' general and operating costs.• Purchase of vehicles. |

- Expenses related to gifts and formal hospitalities or representation.
- Leasing and renting.
- Financial expenditure.
- Notarial and registration costs, as well as costs of expert opinions required for carrying out the project.
- Bank guarantees.
- Any kind of expense paid in cash for an amount exceeding EUR 200.
- Legal proceedings expenditure.
- Any other expense that is not related to the launching or implementation of the cooperation project or the LAG's strategy.

Factsheet for the Autonomous Region of Madrid

1. Contact

Name: Carlos Crespo García
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2. Approach

Cooperation included in LDS Yes No

Competitive call for proposals Yes No

- If yes:

Frequency:

System for submitting applications:

Mixed Yes No

- If yes, please describe:

3. Eligible costs

Productive projects Non-productive

List:

Positive Negative Both

Please describe:

Positive list

- Personnel expenditure related to this operation
- Technical support expenditure for drafting the cooperation project

- Management and investment expenditure required for carrying out the actions set out in the cooperation project
- Expenses related to organization of meetings and attendance at meetings with other LAG.

4. Projects' beneficiaries and partners

Beneficiaries: LAG of the Autonomous Region of Madrid.

Partners: LAG and public and private groups (different from LAGs) in rural territory which have a LDS or public and private groups in non-rural territories that are implementing a Local Development Strategy.

5. Rate of support

100% of eligible costs.

6. Total budget for cooperation and per group

Total budget: EUR 420 000.00

Budget for each group: ARACOVE: EUR 159 476.48
 GALSINMA: EUR 126 228.71
 ADI Sierra Oeste de Madrid: EUR 134 294.81

7. Projects' subjects

Has a list of subjects been defined in which the LAGs should work in cooperation?

Yes No

- If yes, which ones?

8. Selection of projects (role of LAG and role of MA)

Circular letter on cooperation

Yes No

- If yes, which?

- If no (following table)

Process for selection of projects

Role of **LAG**:

LAGs are in charge of selecting the project, searching for partners, submitting the application to the MA (when it is a coordinating LAG), and justifying the support.

Role of **MA**:

The MA approves the project and validates the justification (in Madrid, the payment of the total amount of support planned under agreement has been advanced between the 2017 and 2018 annuities).

9. Preparatory support

Is preparatory support included? Yes No

- If yes:

- a) Aim of the support: Technical support
- b) Beneficiaries: LAG
- c) Eligibility criteria: According to LDS, projects included by each LAG in its LDS related to the cooperation measure are eligible.
- d) Eligible actions: Technical support subject to the submission of an eligible project
- e) Eligible costs: Technical support
- f) Non-eligible costs:

Factsheet for the Community of Valencia

1. Contact

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2. Approach

Cooperation included in LDS Yes No

Competitive call for proposals Yes No

- If yes:

Frequency:

System for submitting applications:

Mixed Yes No

- If yes, please describe:

3. Eligible costs

Productive projects Non-productive

List:
Positive Negative Both

Please,
describe:

Positive list

Expenses related to personnel involved in the project, subsistence allowances, contracting of services (other than operating services), acquisition of non-depreciable assets, leasing of mobile or immobile assets, finance leasing for the duration of the project.

Negative list

Acquisition of mobile and immobile assets and those listed as non-eligible in the section of the project related to common expenses.

4. Projects' beneficiaries and partners

Beneficiaries: LAGs

Partners: LAGs only

5. Rate of support

100% of eligible expenses.

6. Total budget for cooperation and per group

Total budget: EUR 380 000.00

Budget for each group: EUR 34 545.45

7. Projects' subjects

Has a list of subjects been defined in which the LAGs should work in cooperation?

Yes No

- If yes, which ones?

8. Selection of projects (role of LAG and role of MA)

*In the Community of Valencia there is no regulatory basis for measure 19.3. These shall be regulated via rulings.

Circular letter on Yes No

cooperation

- If yes, which?

- If no (following table)

Process for selection of projects

Support for implementation of cooperation projects by LAGs shall be granted via rulings by the director of the Valencia agency for agricultural promotion and guarantee (*Agencia Valenciana de Fomento y Garantía Agraria*), specifying the maximum amount allocated per group, the eligible expenses and the justification period.

The LAG shall submit the application for participation in a cooperation project (either as a participating or coordinating partner) to the general directorate (*Dirección General*) with competences in rural development. This application must include, at least, the following: description of the operation, objectives, intended actions, execution time, budget and operation's finance.

The *Dirección General* shall grant prior approval of the project.

Role of **LAG**:

- Each LAG must take part in at least one cooperation project during the 2014-2020 period. In the participatory LDS cooperation projects and potential lines of action are considered.

Role of **MA**:

- Determining the project's eligibility, approval of the cooperation project, granting support and certification of the support proposal.

9. Preparatory support

Is preparatory support included?

Yes No

- If yes:

- a) Aim of the support: To generate synergies among all the LAG's local agents and produce results with more added value.
- b) Beneficiaries: LAG

- c) Eligibility criteria: Costs required for implementing and developing the cooperation projects.
- d) Eligible actions:
- Cooperation project among groups which have a single common advantage that they wish to use as a basis to implement shared activities
 - Cooperation projects among territories with supplementary advantages.
 - Cooperation projects targeted at solving problems or optimally using the territories' potential.
- e) Eligible costs: Expenses related to personnel involved in the project, subsistence allowances, contracting of services (other than operating services), acquisition of non-depreciable assets, leasing of mobile or immobile assets, finance leasing for the duration of the project.
- f) Non-eligible costs: Acquisition of mobile or immobile assets

Factsheet for Extremadura

1. Contact

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2. Approach

Cooperation included in LDS Yes No

Competitive call for proposals Yes No
- If yes:

Frequency:

System for submitting applications:

Mixed Yes No

- If yes, describe:

3. Eligible costs

Productive projects Non-productive

List:

Positive Negative Both

Please
describe:

Positive list

Allocation of wages for the required personnel hired to carry out the cooperation actions shall under no circumstances exceed the current wage payments for public employees published in the Spanish Official State Gazette every year.
Subsistence allowances and expenses related to journeys, accommodation and maintenance.

4. Projects' beneficiaries and partners

Beneficiaries: Local Action Groups of the Autonomous Region of Extremadura.

Partners: a) A group of local public and private partners in a rural territory that is implementing a Local Development Strategy within or outside the European Union.
b) A group of local public and private partners in a non-rural territory that is implementing a Local Development Strategy.

5. Rate of support

100% of eligible expenses up to a maximum of EUR 500 000 per project.

6. Total budget for cooperation and per group

Total budget: EUR 2 000 000

Budget for each group: EUR 83 333.33

7. Projects' subjects

Has a list of subjects been defined in which the LAGs should work in cooperation?

Yes No

- If yes, which ones?

8. Selection of projects (role of LAG and role of MA)

Circular letter on cooperation

Yes No

- If yes, which? In phase of approval
- If no (following table)

Process for selection of projects

Role of **LAG**:

- - The coordinating LAG must search for partners for its cooperation project.
 - To prepare an application describing the project's characteristics.
 - To submit the application to the relevant regional government department (*Consejería*) with competences in rural development.

Role of **MA**: (Functions of the *Consejería* with competences in rural development)

- Approval of the application, either for coordinating or partnering LAGs.
- Confirmation of the project's fulfilment of the participatory LDS.
- Verification of the budgetary situation.

9. Preparatory support

Is preparatory support included?

Yes No

- If yes:

a) Aim of the support: Help with preparation.

b) Beneficiaries: Local Action Group.

c) Eligibility criteria:

d) Eligible actions

Support shall be granted to transnational, inter-regional and/or regional cooperation projects, where:

- Transnational cooperation: cooperation among territories in

several Member States or together with territories in third countries.

- Inter-regional cooperation: cooperation within Spanish territory among Local Action Groups from different Autonomous Regions.
- Regional cooperation: cooperation within the territory of the Autonomous Region of Extremadura among its local Action Groups.

Cooperation projects must meet the following criteria:

- Cooperation shall be come about in the implementation of a common action.
- Cooperation involves sharing ideas, knowledge, human and material resources, including financial resources, throughout the participating areas, focussing on achieving a shared objective and by implementing the actions that are deemed necessary.
- Cooperation must be implemented under the responsibility or coordination of a Local Action Group, which shall be selected according to the LEADER methodology and which shall be ultimately responsible for the project's implementation. It shall act as liaison with the *Consejería* with competences in rural development in order to provide all the information required on finance, monitoring and objectives achieved. All of the coordinating LAG's functions shall be included in the Cooperation Agreement specific to the project's participants, which shall also describe the commitments from the other collaborators.

e) Eligible costs:

- a) Organizational actions, attendance at meetings, preliminary analyses and writing drafts or preliminary cooperation projects.
- b) Searching for participating partners and creating and maintaining an *ad hoc* tool.
- c) Promotion of external collaboration,

including universities, NGOs, etc., to provide their knowledge, experience, technical resources, etc. for cooperation among rural territories.

- d) Specific training programmes in cooperation: teacher training, training for entrepreneurs and social representatives interested in cooperation, training for project coordinators and providing assistance to coordinating groups regarding tasks inherent in their role.
- e) Gathering and dissemination of good cooperation practices.
- f) Travel and accommodation expenditure for attendance at meetings and liaison to specify and implement the project.
- g) Accounting, legal and tax advice.
- h) Interpreting and translation expenditure.
- i) Audiovisual, promotional and remote assistance materials.
- j) Temporary hiring of expert personnel and/or partial and temporary allocation of wages expenditure for the technical personnel of the existing local action groups in the participating territories.
- k) Employer's contribution to Social Security related to wages expenditure from the previous paragraph.
- l) Bank guarantee expenditure.
- m) Expenditure related to the signing of the cooperation agreement and/or to setting up the common legal structure.
- n) Feasibility studies, monitoring and control, and technical or professional projects.

f) Non-eligible costs:

Those included in Article 20 of D184/2016 of the Extremadura government (*Junta de Extremadura*).

Factsheet for Galicia

1. Contact

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2. Approach

Cooperation included in LDS Yes No

Competitive call for proposals Yes No
- If yes:

Frequency: Annually. The regulatory basis was published in the Official Journal of Galicia on 10 August 2018.
The first biannual call for proposals was published in the Official Journal of Galicia on 9 October 2018.

System for submitting applications: Competitive basis, proposals assessed in blocks. Two separate selection periods with a separate budget for each of them. Resolution period shall last 4 months.

Mixed Yes No

- If yes, describe:

3. Eligible costs

Productive projects Non-productive

List:

Positive Negative Both

Please,
describe:

Positive list

Expenditure specifically identified in the project, which shall be approved by the Galician agency for rural development, Agader (*Axencia Galega Desenvolvemento Rural*). In particular, costs related to the execution and coordination of the cooperation project shall be eligible. These expenses must be related to project actions, providing details and specifying if they are related to common actions by the Groups participating in the project or individual actions by a single Group or collaborating entity.

Negative list

- Acquisition of land and acquisition, construction, refurbishment, and/or restoration of real estate.
- Non-recoverable VAT, and any levy, interest, charge, penalty, legal proceedings expenditure or other expenses of a similar nature.
- Salaries of personnel included in the Groups' technical teams, as well as general and operating costs of participating Groups not directly related to the cooperation project.
- Purchase of vehicles.
- Notarial and registration costs, as well as costs of expert opinions required for carrying out the project.
- Expenditure related to formal hospitalities, compensation for attendance at meetings of the Group's decision-making bodies and remuneration for their positions.
- Any kind of expense paid in cash for an amount exceeding EUR 300.
- Expenditure related to Groups and collaborating entities from other autonomous regions.
- Personnel expenditure exceeding 40% of the project's eligible costs.
- Cost of depreciation of assets that may be registered in the inventory.
- Any other expense which in Agader's judgement is not related to the launch or implementation of the cooperation project.
- Legal proceedings expenditure.

4. Projects' beneficiaries and partners

Beneficiaries: LAG

Partners: LAG, private and public sponsors.

5. Rate of support

90% of eligible expenditure.

6. Total budget for cooperation and per group

Total budget: EUR 840 000.00 €

Budget for each group: EUR 35 000 approximately.

7. Projects' subjects

Has a list of subjects been defined in which the LAGs should work in cooperation?

Yes No

- If yes, which ones?

8. Selection of projects (role of LAG and role of MA)

Circular letter on cooperation

Yes No

- If yes, which?

- If no (following table)

Process for selection of projects

Role of **LAG**:

- Selecting operations, searching for partners and submitting cooperation projects following the LDS's managing rules.

Role of **MA**:

- Favourable verification of operations.
- Verification of the Eligibility Control Report prepared by LAGs.
- Approval of the coordinating LAG's cooperation project.
- Approval of expenses attributable to cooperation projects.
- Approval of animation expenditure.

9. Preparatory support

Is preparatory support included? Yes No

- If yes:

- a) Aim of the support: Only expenses incurred to prepare the cooperation project, from the date of publication of the call for proposals for support and until the date of submission of the application for support.
- b) Beneficiaries: Galicia LAGs
- c) Eligibility criteria: These preparatory support expenses cannot exceed 10% of the total cost of the project attributable to the Group. In addition, they shall be considered eligible as part of the budget for LEADER cooperation (submeasure 19.3) only IF project is selected and receives the relevant decision granting support.
- d) Eligible actions: Actions related to the preparation of the cooperation project that are suited to the eligible costs included in point e).
- e) Eligible costs: Expenses related to preliminary planning and searching for partners, including required travel, accommodation and maintenance expenses; expenses related to feasibility studies and specific advice to design and prepare the project; expenses related to the organization and/or participation in awareness-raising actions, meetings and events, including translation and interpretation expenses, if applicable.
- f) Non-eligible costs:

Factsheet for La Rioja

1. Contact

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2. Approach

Cooperation included in LDS Yes No

Competitive call for proposals Yes No

- If yes:

Frequency: There is no frequency. There has only been one so far.

System for submitting applications: Through the electronic office of the La Rioja government (*Gobierno de La Rioja*).

Mixed Yes No

- If yes, please describe:

3. Eligible costs

Productive Non-productive

List:

Positive Negative Both

Please describe:

Positive list

For *non-productive* projects, the following cases may be eligible:

- Technical support.
- Market research.
- Inventory, protection, restoration and usage of cultural and/or natural heritage.
- General promotion and cultural dissemination activities related to rural development.
- Technology transfer.

For *productive* projects, the following may be eligible investments:

- Acquisition and restoration of land up to a threshold of 10% of the total eligible investment, except for valuation of agricultural products.
- Construction, acquisition or improvement of properties, up to a threshold of 25% of total eligible investment
- New machinery, facilities and equipment.
- Internal transport elements, as long as they are used for the purpose proposed, for at least eight years.
- General costs and costs related to the project's launch up to a maximum of 8% of the total eligible investment.

4. Projects' beneficiaries and partners

Beneficiaries: LAG

Partners: Local entities, foundations, associations, cooperatives, commercial enterprises or individual entrepreneurs, business organizations and in general any natural person or legal entity that contributes (either economically or in a different way) to the project or shows interest (statutory or adopted) in contributing to rural development in general and to the project's development in particular. The participation agreement and the relevant undertakings must be reflected in the cooperation agreement.

5. Rate of support

100% of eligible costs

6. Total budget for cooperation and per group

Total budget: EUR 200 000

Budget for each group: EUR 66 666.67 approximately

7. Projects' subjects

Has a list of subjects been defined in which the LAGs should work in cooperation?

Yes No

- If yes, which ones?

8. Selection of projects (role of LAG and role of MA)

Circular letter on cooperation

Yes No

- If yes, which?

- If no (following table)

Process for selection of projects

Role of **LAGs**:

- To search for partners.
- To implement the project.
- To justify expenses.

Role of **MA**s:

- Approval of the cooperation project.
- Approval of expenses attributable to cooperation projects.
- Approval of animation expenditure.

9. Preparatory support

Is preparatory support included?

Yes No

- If yes:

a) Aim of the support:

b) Beneficiaries:

c) Eligibility criteria:

d) Eligible actions

e) Eligible costs:

f) Non-eligible costs:

Factsheet for Murcia

1. Contact

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2. Approach

Cooperation included in LDS Yes No

Competitive call for proposals Yes No

- If yes:

Frequency:

System for submitting applications:

Mixed Yes No

- If yes, please describe:

There would only be a competitive call for proposals if there is a new provision of credit. The RDP allows this option for cooperation. So far, all the budget has been used through direct grants, with the participatory LDSs' approval.

3. Eligible costs

Productive projects Non-productive

List:

Positive Negative Both

Please,

describe:

In cooperation projects, the following costs shall be eligible:

- Expenses incurred during the preparatory technical support phase. These expenses cannot exceed 30% of the project's cost and shall be considered eligible even if the project does not start the implementation phase. Costs related to the preparatory technical support phase to prepare and draft the cooperation project shall be eligible. The cooperation project shall include at least the contents listed in Annex X of these rules.
- The cooperation project's implementation expenses for the projects that are finally selected, meaning the costs resulting from carrying out the actions defined in the cooperation project. These must refer to the project's actions in precise detail, specifying whether they are expenses related to common actions by the groups participating in the project or individual actions by a collaborating group or entity. Expenses related to common actions shall be clearly stated in the cooperation project.

4. Projects' beneficiaries and partners

Beneficiaries: Participating LAGs

Partners: Partner LAGs, collaborating partner entities, other LAGs in the region, the country or a different Member State. An entity or group of local public and private partners that is implementing a LDS within or outside the European Union. Partners within the EU may be located in either rural or urban areas. Partners outside the EU can only be located in rural areas.

Local entities, foundations, associations, cooperatives, agricultural processing companies, commercial enterprises or individual companies, trade unions and business organizations and any other legal entities, as well as any natural persons, that contribute and show interest in the rural development project.

5. Rate of support

100% of eligible expenditure.

6. Total budget for cooperation and per group

Total budget: EUR 712 820

Budget for each group: EUR 229 964 - INTEGRAL
EUR 176 079 - CAMPODER
EUR 153 619 - VEGA SEGURA
EUR 153 158 - NORDESTE

7. Projects' subjects

Has a list of subjects been defined in which the LAGs should work in cooperation?

Yes No

- If yes, which ones?

8. Selection of projects (role of LAG and role of MA)

Circular letter on cooperation

Yes No

- If yes, which?

- If no (following table)

Process for selection of projects

Role of **LAG**:

Role of **MA**:

9. Preparatory support

Is preparatory support included?

Yes No

- If yes:

a) Aim of the support:

b) Beneficiaries: LAG

c) Eligibility criteria:

d) Eligible actions

e) Eligible costs:

Technical phase

- Searching for participating partners.
- Expenses prior to the project's launch: organizational actions, preliminary analyses, writing drafts or preliminary cooperation projects, feasibility studies, translation expenses, advice, etc.
- Attendance at meetings with potential partners: travel, accommodation, interpreting fees, etc.

Implementation phase

- Promotion of external collaboration, including universities, NGOs, etc., to provide their knowledge, experience, technical resources, etc. for cooperation among rural territories.
- Specific training programmes in cooperation: teacher training, training for entrepreneurs and social representatives interested in cooperation, training for project coordinators and providing assistance in coordinating groups with tasks inherent in their role.
- Gathering and disseminating good cooperation practices.
- Accounting, legal and tax advice.
- Audiovisual, promotional and remote assistance materials.
- Temporary hiring of expert or technical staff, interns or trainees by the participating LAGs.
- Promotion expenses incurred by the participating LAGs in relation to the cooperation project, as long as their relation to the project and their impact in terms of rural development is justified.

f) Non-eligible costs:

The following costs, in addition to those listed in Article X of this Order, shall not be eligible within the budget of the Autonomous Region of Murcia:

- General and operating expenditure of participating groups that is not related with the cooperation project.
- Expenditure related to groups and collaborating entities from other regions.
- Expenses related to personnel not belonging to the group, except for interns and trainees, expert or technical staff mentioned under letter x) of section X.

- Personnel expenditure exceeding 40% of the project's eligible costs.
- Any other expense not related to the launching or implementation of the cooperation project.
- Bank guarantees, overdraft fees and any other financial expense.
- Expenditure on legal proceedings.

Factsheet for Navarre

1. Contact

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2. Approach

Cooperation included in LDS Yes No

Competitive call for proposals Yes No

- If yes:

Frequency:

System for submitting applications:

Mixed Yes No

- If yes, describe:

3. Eligible costs

Productive projects Non-productive

List:

Positive Negative Both

Please,
describe:

Positive list

- Construction or improvement of immobile assets, that is, investments to meet new needs, instead of just simple repairs or maintenance activities.

- Provision of capital goods: acquisition of new machinery and equipment, including computer equipment and facilities for machinery, equipment and tools.
- General costs related to the expenses in letters a) and b): (limited to 12% over these sections): drafting of the project; project management; analyses; trials; engineering for set-up and operating; training and information activities; feasibility plans and studies; legal or financial advice; expert opinions; environmental consultancy; and advice on economic and environmental sustainability.
- Intangible investments: acquisition and development of software, licences, copyright and trademarks.
- Training, information, promotion and dissemination activities: materials and leasing of equipment, journeys and subsistence allowances (restricted according to the fees set by the Government of Navarre), hiring of personnel, teachers and experts; promotion and dissemination.
- Technical support related to the participatory LDS action plan, such as inventory, protection, restoration and usage of cultural and natural heritage.
- Direct expenses of their own staff, as long as they are justified by the project. The maximum amount of support for their own staff shall be the one determined for submeasure M19.04 in Article 39. In the projects of submeasure M19.02.02, the expenses of their own staff shall be restricted to 20% of the total eligible amount.
- Project implementation phase expenses:
 - Expenses specific to the local action groups established in Navarre: those included in sections a) through g) of this Article.
 - Expenses common to the joint action: those included in sections a) through f) of this Article, and only the portion corresponding to the local action group established in Navarre, duly justified, and on a proportional basis, according to the cooperation agreement signed.

Negative list

Costs resulting from the following shall not be eligible:

- Acquisition of land and properties and other related costs.
- Investments in replacement, unless the new acquisition corresponds to equipment and machinery different from the ones mentioned above because of the technology used, their performance or age over 10 years old.

- Financial leasing or hire purchase to acquire machinery and equipment.
- Acquisition of used machinery and equipment.
- Vehicles, except for those that have an adjustment needed to achieve the project's objective and which can only be used for that purpose due to its particular characteristics.
- Consumables.
- Cash payments to a single provider totalling more than EUR 2 500.
- The group's normal operations, interest payments and the relevant refinancing, insurance and other general expenses
- General expenses and industrial profit.
- Investments/expenses initiated before submitting the application, except for the general costs defined in section 1.c) and the licences required for implementing the project, as long as these are subsequent to 18 November 2015, the date on which the RDP for Navarre 2014-2020 was approved.
- Expenses related to VAT recoverable by the beneficiary, interest on debts or financial operating costs.
- Those not corresponding to the supported activity's nature.

4. Projects' beneficiaries and partners

Beneficiaries: Navarre LAGs

Partners: LAGs only.

5. Rate of support

Non-productive projects: 100% of eligible amount.

Productive projects: up to a maximum of 40% of eligible amount.

6. Total budget for cooperation and per group

Total budget: EUR 525 000.00

Budget for each group: EUR 185 206.00 - Asociación Cederna-Garalur
 EUR 129 515.29 - Consorcio EDER
 EUR 116 086.04 - Asociación TEDER
 EUR 94 192.66 - LAG of Zona Media

7. Projects' subjects

Has a list of subjects been defined in which the LAGs should work in cooperation?

Yes No

- If yes, which ones?

8. Selection of projects (role of LAG and role of MA)

Circular letter on cooperation

Yes No

- If yes, which?
- If no (following table)

Regulatory agreement.
Procedure manual.

Process for selection of projects

Role of **LAG**:

- The coordinating LAG must search for partners, which may only be other LAGs, for its cooperation project.
- Preparation of an application describing the project's characteristics.
- Submission of the application to the relevant MA.

Role of **MA**:

- Approval of the applications for both coordinator LAGs and partner LAGs.
- Confirmation of the project's fulfilment of the participatory LDS.
- Verification of budgetary conditions.

9. Preparatory support

Is preparatory support included?

Yes No

- If yes:
 - a) Aim of the support:

b) Beneficiaries:

c) Eligibility criteria:

d) Eligible actions

e) Eligible costs:

- Expenses related to sharing expertise (personnel expenses, journeys and subsistence allowances, restricted according to the current fees set by the Government of Navarre).
- Preparatory technical support for the project (consulting on specific issues, translation costs).

f) Non-eligible costs:

Factsheet for the Basque Country

1. Contact

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2. Approach

Cooperation included in LDS Yes No

Competitive call for proposals Yes No
- If yes:

Frequency:

System for submitting applications:

Mixed Yes No

- If yes, describe:

3. Eligible costs

Productive projects Non-productive

List:

Positive Negative Both

Please describe:

Positive list

Everything from investments to operating costs proportional to the commitment to the project can be included.

4. Projects' beneficiaries and partners

Beneficiaries: LAG selected within the framework of the Euskadi RDP
(there is only one: MENDINET)

Partners: Other LAGs and groups of public and private partners
implementing a Local Development Strategy.

5. Rate of support

100% of eligible investment.

6. Total budget for cooperation and per group

Total budget: EAFRD: EUR 498 000

Budget for each group: EUR 498 000

7. Projects' subjects

Has a list of subjects been defined in which the LAGs
should work in cooperation?

Yes No

- If yes, which ones?

The nature of the projects must fall within the scope of the thematic guidelines defined in MENDINET's Participatory LDS itself (agricultural diversification: creation and development of enterprises and job creation; improvement of the quality of life; infrastructure, basic services and renovation of villages, and housing) as well as the local development strategies included in the Regional Rural Development Programmes of MENDINET's Rural Development Associations.

Cooperation projects in alternative areas that contribute significantly to the strategy's main objectives (i.e.: short supply chains, ICT as a factor for rural development, etc.) shall be considered eligible as well.

8. Selection of projects (role of LAG and role of MA)

Circular letter on cooperation

Yes No

- If yes, which?
- If no (following table)

Process for selection of projects

Role of **LAG**:

- The LAG selects the cooperation projects that it considers most appropriate based on its participatory LDS and submits them to the MA for prior approval.

Role of **MA**:

- Before the implementation of a cooperation project, the MA must give its prior approval.

9. Preparatory support

Is preparatory support included?

Yes No

- If yes:

- a) Aim of the support: Ensuring the project's implementation.
- b) Beneficiaries: LAG selected within the framework of the RDP.
- c) Eligibility criteria: The LAG must demonstrate that it plans to implement a concrete project, submitting an application including at least the following: project description, objectives, intended actions, execution time, budget and finance for the project.
- d) Eligible actions:

e) Eligible costs:

Expenditure related to sharing of expertise (meetings with potential partners, journeys, accommodation and interpretation fees).

Expenditure for the pre-implementation phase of the project, for example, feasibility study, advice for specific issues, translation costs, additional staff costs, etc.

f) Non-eligible costs: